

Annual ICT Support Package - Bursary Application Form

By applying for a bursary towards the cost of a one year ICT support package provided by Essex Online you are agreeing to commit to a one year service contract with Essex Online, if your application for a bursary is successful. If the cost of the support package is less than or equal to the maximum bursary amount you will be awarded the full cost of the support package. If it exceeds the maximum bursary amount you will be liable to fund the difference.

Name of Organisation	Address for Correspondence (if different)
Organisation address (main address)	
Postcode	Postcode

Contact person's name:	Position in Organisation:	
Tel:	Email:	Website:

1. When was the organisation formed?

2. Is the organisation a registered charity or social enterprise?

3. Please give charity registration number and company registration number (if applicable).

4. Is your organisation independent or a branch of a larger organisation?

5. What is your organisation's aim and main fields of interest/activity? Please list up to five core functions.

6. How many active computers does your organisation have? (Bursaries are available to organisations with up to 12 active computers, including servers)

7. How does your organisation currently receive ICT support? (please tick)

<input type="checkbox"/> Private company	<input type="checkbox"/> Volunteer	<input type="checkbox"/> Knowledgeable /accidental member of staff
<input type="checkbox"/> Umbrella/national body	<input type="checkbox"/> Dedicated staff member	<input type="checkbox"/> We don't, we muddle through

8. How many people are involved with your organisation?

Paid Staff: Full-time Part-time Casual/agency Volunteers (inc. trustees)

9. How many members and / or clients does your organisation have?

10. How many of your members/clients has your organisation supported in the last year?

11. What is the organisation's annual income?

12. What is the organisation's annual turnover?

13. How much does your organisation have in reserves?

14. Do you expect any change in your income/expenditure in the next financial year? If yes, please give details.

15. Please provide a copy of your most recent set of annual accounts.

16. What do you feel are the issues with your current ICT set-up?

17. How do you think ICT support is going to benefit your organisation? What improvements will be made?

18. How will the organisation obtain ICT support in the future (beyond the year's contract)?

I am authorised by (organisation name) _____ to apply for a bursary towards the cost of a one year ICT support contract with Essex Online.

Signature _____ Date _____ Position in Organisation _____

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